Go to http://mmt.mstarm.org

Navigation Help: Under this section you can select how to use this page to view the instructional video or choose the Contact MMT Staff to send us your questions and receive help!

Volunteer hours

Step 1

Department *

- Select a value -

Select the Department you are logging hours for in the -select a value- box

Department *

Usher Teams

MSU

Multimedia

OSS

Partners

POD

Step 2

Select your department from the drop down menu and select enter.

17 May 2015

	May		2015			
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Step 3

Select the date you are serving and then enter. You can select a previous date if you forget to log your hours, however it is important to log the hours on the date you serve!

Step 4

hours *

4

Enter the hours you have served and select enter

Step 5

As you begin to type your name in the box it will appear from the drop down list and you can select it.

Volunteer Name *

Travis C

Travis Colleluori

Volunteer Name *

Travis Colleluori

Step 6

Once you have selected your name, press enter and the submit button.

Submit

✓ Please review your submission

Step 7   Please Review Your submission

Volunteer hours

Submitted by Anonymous on Fri, 2015-05-22 15:27
Department:
Fort Mill Church

Volunteer Name:
Kathleen Smart

Day: 2015-05-22 00:00:00
hours:
6.00

Change   Submit

After you select the submit button you will see this message: <u>Please review your submission</u>. Here is where you make a change or correction. Then be sure to hit submit again!

Step 8

✓ Your submission has been saved.

After you select the submit button you will see "Your submission has been saved" and Thank You

Home

Thank you